WASHINGTON COURTS
ADMINISTRATIVE OFFICE OF THE COURTS

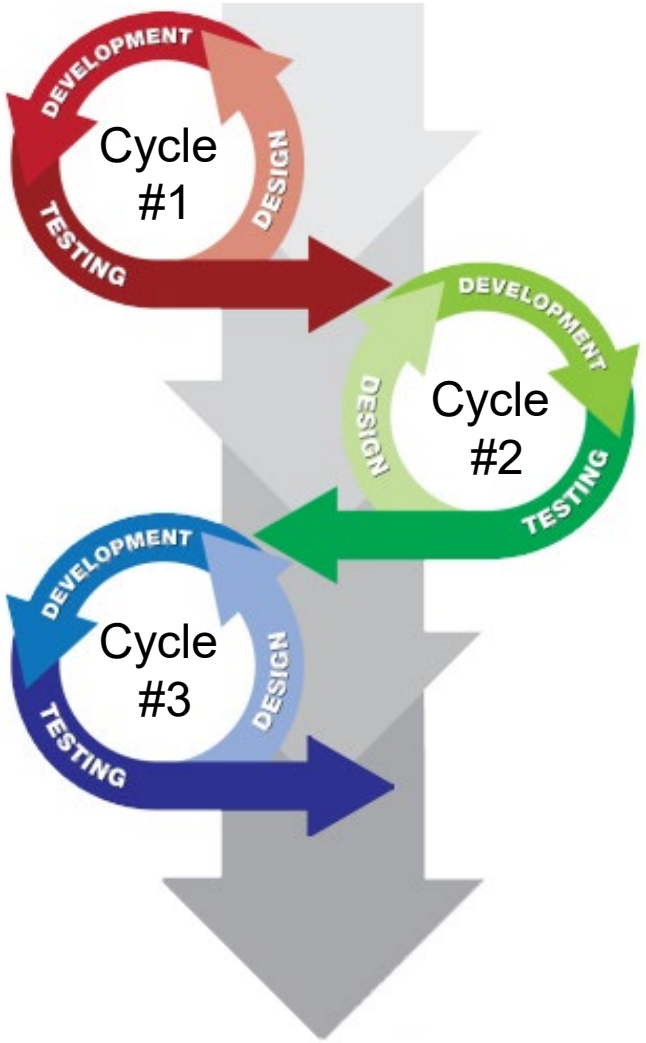
Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

GARRET TANNER, PROJECT MANAGER
December 6, 2024

Project Scope

- Three Components
  - eFile & Serve
  - Enterprise Justice
  - Enterprise Supervision

Updated Project Approach



Priority 1: Onboard as many courts as possible

Priority 2: Extend implementation to include

- A District Court (civil case types)
- A formal Probation Department

Priority 3: Plan for future deployment of

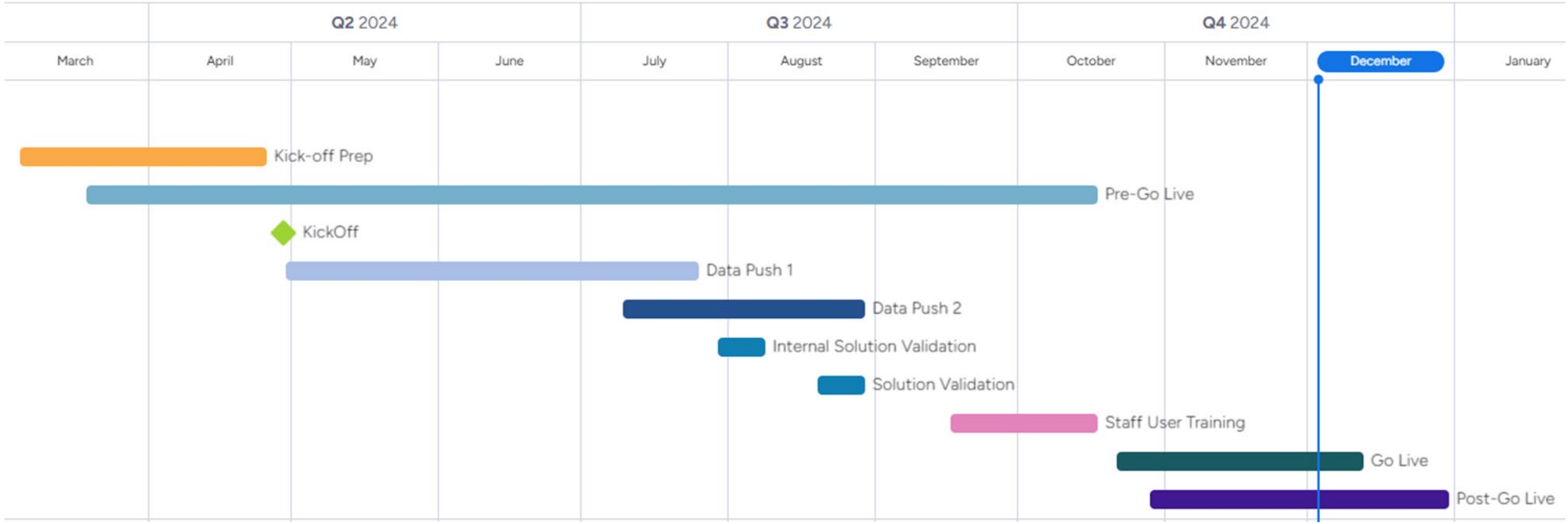
- Enterprise Justice 2024
- GR 15 functionality

Cycle #1: Early Adopter

Go-Live Completed October 28

- Asotin District Court
- Cheney Municipal Court
- Colfax Municipal Court
- Columbia District Court
- Douglas District Court
- East Wenatchee Municipal Court
- Franklin District Court
- Garfield District Court
- Whitman District Court (2 Locations)

Cycle #1: Early Adopter



Project Outreach 2024

Statewide Outreach Sessions

- ✓March 26, Spokane
- ✓March 28, Walla Walla
- ✓May 7, Chelan
- ✓May 14, Marysville
- ✓May 16, Tukwila
- ✓August 7, Olympia
- ~~November 13, Vancouver~~
- ~~November 20, Yakima~~

Online System Demonstrations

- ✓April 24
- ✓April 25
- ✓May 7
- ✓May 14
- ✓May 16
- ✓July 17
- ✓July 18

Project Outreach 2025

Coming Soon to a Town Near You!

Work in Progress

- Tacoma Municipal Support (ongoing)
- Fircrest-Ruston Support (ongoing)
- Early Adopter User Training – Complete
- Early Adopter Go-Live – Complete (support ongoing)
- Enhancements & Bug Fixes
  - Enhancements delivered October 25, November 11, December 6
  - More fixes continuously delivered ongoing

Project Issues – October 2024

Active Issues	
Issue	Mitigation
Local Rule – In order for eFiling to be mandatory, courts need to enact the rule or make eFiling mandatory.	(April 5, 2022) DMCJA is championing a Statewide rule for mandatory eFiling. Courts will need to enact a local rule in the meantime.
Staffing / Hiring – CLJ-CMS has been unable to fill several key positions. As of December 2023, CLJ-CMS has 9 project positions open. If these positions are not filled there may be impacts to the schedule.	**(October 20, 2024) There are currently 6 vacant CLJ-CMS positions.**
WSP Law Table Updates – WSP needs to update their law tables to accept two versions (one for JIS Courts and one for Enterprise Justice Courts).	**(November 20, 2024) Fixes have been delivered from the vendor. Testing was impacted due to AOC System Outage, but has been resumed as of 11/18.**

Project Risks – October 2024

Total Project Risks			
Low Probability	Moderate Probability	High Probability	Closed
1	3	1	20

High Risk Status		
Risk	Probability / Impact	Mitigation
Court Learning Curve – It is expected that some users will experience short-term reduced efficiencies when compared against more established legacy systems.	Moderate / Moderate	(November 20, 2024) Feedback from User Training is positive for those courts that were able to dedicate time to it. AOC System Outage from 11/4 to 11/18 have impacted users ability to practice what they learned so the long-term effectiveness of training is yet to be seen. Additional job-aids and reference materials have been built and delivered to all courts to mitigate.

Project Risks – October 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Performance Issues – System performance must meet user expectations. The legacy systems are well established and very fast and the new systems must be performant.	Moderate / Moderate	**(November 20, 2024) System performance with EA courts live has been acceptable. Efforts are being made to further enhance system performance.**
OCourt Pilot Integration – AOC's Enterprise Integration Platform project is underway. It is possible that the OCourt pilot integration will not fulfill requirements or expectations. This puts current OCourt dependent courts at risk.	Low / High	(June 26, 2024) There are no indications at this point that OCourt will not be able to deliver on their part of the integration.

Project Risks – October 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Enterprise Justice Upgrade – CLJ-CMS will need to plan to take a system upgrade some time in 2025.	High / High	July 31, 2024 – Early Adopter courts will go live on Enterprise Justice version 2023. GR15 requires version 2024. Timing of effort for the version 2024 upgrade is not yet known.

Next Steps

Milestone	Date
Complete Early Adopter Go-Live Support	November 18 – December 13
Strategic Planning	January 2025
Cycle #2 Kick-Off	January 2025

Independent Quality Assurance Update

ALLEN MILLS, BLUECRANE, INC.